

Tutorial TVG

TVG Usage:

- **Ctrl + F** / **Ctrl + R** / **Ctrl + T**
 - f = Focus on text window.
 - r = Focus on entry box.
 - t = Focus on List box.
- **Ctrl + I** = Insert button
 - To insert words by the row that chosen on list box.
 - It will appear on top of the row.
- **Ctrl + W** = Write button
 - To insert sentences in entry box to text window.
 - Need to select the parent/child button for position.
 - If parent the child box is empty.
 - if child, you can choose which position of child you want to put under parent.
- **Ctrl + B** = BackUp button
 - Backing up the file.

- Max 10.
 - When reach 10, the next one will replace the oldest one.
- **Ctrl + L** = Load button
 - Load backup file.
 - Write a number that represent the position of a backup file.
- **Ctrl + D** = Delete button
 - Delete a row on the text window.
 - Choose a row in list box first.
- **Ctrl + M** = Move Child button
 - Moving a child row to next child row.
 - Choose a child in child box first and choose a child row in list box.
 - if smaller to the left, and if bigger to the right.
- **Ctrl + S** = Insight button
 - Will show you exactly which row that represent the text in text window.
 - When rows created many, is advise to use Insight.
- **Ctrl + U** = Up button

- To move a row up that chosen on the list box up to the next row by 1
 - If you want to move few more, just keep pressing [Control+u].
-  = Down button
 - To move a row down that chosen on the list box down to the next row by 1.
-  = Printing button
 - Can save as pdf in printing mode in browser.
 - The font that you choose in TVG will implement on the html [not all font is applicable].
-  = Hide Parent button
 - To hide any parent row and all it's child rows in reverse mode (selected parents are not hid).
 - Just display mode in TVG for send note and printing purpose.
 - A json file is created for remembering the rows that are hidden.
 - As long as the json file is not deleted, most functions are locked [unable to edit].
-  = radios button (parent, child)

- Switching between Parent and Child radio button for positioning.
- `Ctrl + E` = Paste button
 - Choose a row and paste the words to entry box to be fix.
 - Press `Ctrl + W` to write back to its position.
- `Ctrl + Y` = Checked button
 - To give checked mark (for finished a task).
 - WARNING:
 - Not all computer has same encoding system; if it's not 'utf-8', the Checked button will print 'Done' instead.
- `Ctrl + O` = Arrange button
 - The function mostly used on background for arranging display.
 - Helpful for clearing chosen highlighted row in list box.
 - Helpful for avoiding any mistaken editing.
- `Ctrl + -` = Clear Hide
 - Unhide collections of hidden parent one at a time.
 - Can delete the whole json file so that all hidden appear at once.

- Win `Ctrl + Left` / `Ctrl + Right` / `Ctrl + Up` / `Ctrl + Down` ||
Mac `Ctrl + Shift + Left` / `Ctrl + Shift + Right` /
`Ctrl + Shift + Up` / `Ctrl + Shift + Down`

- To move the app windows to user's liking position.

- `Shift + Up` / `Shift + Down`

- To scrolling up and down the text window and list box at the same time.

- Win `Ctrl + N` || Mac `Cmd + N` = CPP button

- To move or copied any rows to another row within existing rows.

- In Hidden Mode, can copy all to new file or another existing file.

- `Ctrl + G` = Change File

- Go to another existing file.

- `Ctrl + 2` = Look Up

- Searching any content in note.

- The row in ListBox will be highlighted [can do editing].

- Search any row number as well.

- The row in ListBox will be highlighted. [can do editing].

- Also can be use in Editor mode.
 - Finding word and replace it directly, one by one.
- **Ctrl + 3** = Date-Time
 - Stamping date and time on Words field.
 - Can be use in Editor mode as well.
- **Ctrl + 6** = Create File
 - To create a new tvg text file that still empty.
 - Will not be able to open existing file.
- **Ctrl + 7** = Editor
 - To be able write and edit on the big screen of TVG.
 - Need to use formats that will apply for editing.
 - For how to use Editor visit [for tutorials](#).
- **Ctrl + 9** = Un/Wrap
 - Wrapping or Unwrapping the tvg text note for better viewing on long sentences.
- **Ctrl + I** = Ex
 - To convert the tvg text note to editor's format for easy editing.
 - Usually for long rows is advisable.

- Can choose a parent only, and edited all with its child in editor mode.
- TAKE NOTE:
 - Do backup in case want to revert back.
- **ctrl +]** = Template
 - For saving collections of often use format in Editor mode.
 - Can load back in Editor mode to be use again and again.
- **ctrl + ,** = Select font style
 - To change color of TVG screen and the listbox as well.
- **ctrl + .** = Select bacground color
 - Change font style on TVG screen and the listbox as well.
- **ctrl + /** = Revert to Original
 - Revert back the color and font back to original.
- Win **ctrl + z** || Mac **cmd + z** = Undo in Editor Mode.
- Win **ctrl + Shift + z** || Mac **cmd + y** = Redo in Editor Mode.
- **Shift + Enter** = To invoke buttons and radios call while in focus
 - Press tab to run over the focus.

- **Ctrl + F1** = Call TVG tutorial pdf
 - The pdf will open in default browser.
- **Ctrl + F2** = Hide Buttons
 - The Editor screen will fill up the buttons field.
 - While buttons in hide mode, the keyboard shortcuts are functioning.
- **Ctrl + F3** = Compose Email
 - Sending the text by mail.
 - Or copied formatted text for sending with chat app.
- **Ctrl + Shift + F** = Fold all childs
 - All childs are folded.
- **Ctrl + Shift + S** = Fold selected childs
 - Only selected childs are folded.
 - Folded childs are retain even after changing file.
- **Ctrl + Shift + U** = Unfolded all childs
 - All childs are unfolded ~~and the retain ones are deleted as well.~~

Add-On TVG:

- **Ctrl + 1** = Sum-Up Function
 - Summing up all parent with sign "+"
 - Every each parent will has addition child that state "TOTAL ..." sum
- **Ctrl + 4** = Pie-Chart Graph
 - Create pie-chart for all sub-total and state the total all
- **Ctrl + 5** = Del-Total
 - Clear all sums "TOTAL ..."
- **Ctrl + F4** / **Fn + F4** = Expression Calc
 - Simple calculator
 - The paste button formating the numbers and insert to the editor where the blink cursor left-off

Markdown shortcuts:

- **Ctrl + Shift + 1** = **Bold**
- **Ctrl + Shift + 2** = *Italic*
- **Ctrl + Shift + 3** = Underline
- **Ctrl + Shift + 4** = ~~Strikethrough~~
- **Ctrl + Shift + 5** = **Mark Highlight**

- `Ctrl + Shift + 6` = `S P E C I A L`
- `Ctrl + Shift + 7` = [TVG link](#)
- `Ctrl + Shift + 8` = superscript
- `Ctrl + Shift + 9` = subscript
- ~~`Ctrl + Shift + 0` = Checked markdown that can be checked-off by clicking on the check-box in html~~
- `Ctrl + Shift + Q` = →
- `Ctrl + Shift + W` = ←
- `Ctrl + Shift + E` = ↔
- `Ctrl + Shift + R` = ±
- `Ctrl + Shift + T` = ™
- `Ctrl + Shift + Y` = ©
- `Ctrl + Shift + I` = ®

Win `Ctrl + F5` || Mac `Fn + F5` = Configuration:

- multiple = For selection mode
 - In CPP and Fold selected.
 - By default selection is **extended**.

- Select massively with **shift** key and select or unselect individually with **ctrl** key.
- With **multiple**, selection or unselect individually one by one (not massively).
- unreverse = For Hidden selection mode
 - By default is **reverse** selection.
 - Selected parents are not hid, and unselected ones are hid.
 - With **unreverse**, only selected parents hid.
- word = For Wrap
 - By default words text are not wrapped.
 - With **word**, words text are wrapped from beginning.
 - Can use Wrap function to unwrapped.
- on = For Checked
 - By default will insert ✓ or >> [DONE] <<.
 - With **on** will insert checked-box [x] at beginning of a text line.